

# Campbell County Juvenile & Family Drug Court

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## MANAGEMENT COMMITTEE and OPERATIONAL TEAM MEETING

Tuesday, January 17th, 2023

12:00 p.m. - 1:00 p.m.

GAMB- Ponderosa Room

### Agenda

1. Introduction of Guests Jim Lyon, Jr.
  - Denton Knapp, Executive Director of Administration, Board of Commissioners
  - Jim Ford, Commissioner Liaison to JFDC
  
2. Approval of prior board meeting Minutes Judge Hoff
  
3. Program Update JR Bailey
  
4. Coordinators Teleconference Jim Lyon
  - CST FY24 Application- due by 5:00pm on February 1, 2023<sup>†</sup>
  - Funding Panel- meets on March 7<sup>th</sup> (Tuesday). Phone calls will be scheduled between 9am and 1pm.
  - Policy and Procedure Manual- updated manuals are due by September 29, 2023
  
5. CST FY24 Application Jim Lyon
  - Judge Hoff and Char Edwards were a huge help in assisting in the editing and proof reading
  - Turned into Commissioners office on 1/10/23
  - Sent to member of JFDC Management Team Members and Program Team Members
  - Presented to the Board of Commissioners on 1/17/2023
  - Surcharge funding request, \$7,076.30 which is 25% of the total surcharge (\$28,305.23) for Campbell County.
  
6. PACT Assessment for JFDC
  - Imbedded into the CST FY24 Grant Application Budget Justification section
  - 2- Day Training is \$4,400 that will come out of CST Training and Travel line item
  - Annual listing for 3 users is \$2,011.80 that will come out of the CST Treatment and Supervision line item
  
7. Opioid Settlement Funding Denton Knapp
  
8. Budget Update
  - FY23 December Invoice
  - A Quarter, Dime and Nickel

9. SAMHSA Federal Grant Opportunity

Jim Lyon, Jr.

- Emailed to JFDC Management Team Members
- Teams meeting, January 19, 2023, at 9:00am
- Who can also attend?

10. Request from CST Program Manager

- State Coordinator from New Hampshire has a judge who is interested in starting a young adult program
- Contract information was shared so that person can reach out to inquire about our YIT program.

11. Other Business

1) 2023 Board meeting's

- Remember the January- May 2023 meetings will be held at GAMB in the Ponderosa room.

2) 2023 Staffing and Court Hearing will continue in Court Room C until construction begins

3) Tall Cop Presentation

- The Tall Cop Presentation will have to be scheduled in 2024. Dates are currently undetermined for when this presentation will be booked for.
- The funding for the community scan, presentation, and his travel, will come from CCSD and the Prevention Council.

4) Board training-

- Rescheduled for February 22, 2023, from 5:30pm-8:00pm and February 23,2023 from 9:00am to 11:30am
- Sign up for one of the trainings
- **Remember** that this is mandatory for all board members to attend at least one time during their term.
- Code of Conduct will be a part of what will be presented
- We will be asked to sign a Code of Conduct as members of the JFDC Management Team.

**2023 Meeting Schedule**

February 21, 2023

March 21, 2023

April 18, 2023

May 16, 2023

June 20, 2023

July 18, 2023

August 15, 2023

September 19, 2023

October 17, 2023

November 21, 2023

December 19, 2023