

Director's Report

November 2022

Early Intervention:

- We are coordinating transportation for one child, who requires a lift, through the Senior Center.
- We will need to hire an Occupational Therapist substitute from January 2023 to March 2023.
- Kindergarten transition meetings will begin very shortly with CCSD.
- December 1 count has been a priority for everyone.

Early Childhood:

- Tausha and staff have been busy with orienting and training new staff and substitutes.
- Staff are planning for parent/teacher conferences for the first of the new year, for those children transitioning to kindergarten.

Early Head Start:

- Early Head Start staff returned from the Region 8 Conference, in Deadwood, SD.

Financial:

- Families will begin using credit cards by December 1st.
- Susan Saunders, County Clerk, is retiring in January.

Personnel:

- We have one vacancy, the Speech and Language Pathologist.
- Human Resources has initiated the Employee 360 Evaluation for all County Directors.
- All employee performance appraisals are due to the HR office by the end of December.

Other:

- CDS-CC Foundation – staff completed the second annual t-shirt sale. We grossed over \$3,638.
- The morale committee sponsored a “spare change war, fill the milk jug” classroom challenge to raise money for the Council of Community Services. Families and staff were asked to donate loose change. The classroom with the most raised received a pizza party. In total, \$1,488 was raised.
- The annual facility inspection will be conducted on November 29th.