

Office of County Commissioners
January 17, 2023
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, January 17, 2023. Chairman Faber called the meeting to order at 9:00 AM. Commissioner McCreery led in prayer and Commissioner Knutson led the Pledge of Allegiance.

Present were Colleen Faber, Butch Knutson, Kelley McCreery, Del Shelstad, Jim Ford, Commissioners; Cindy Lovelace, County Clerk; Kyle Ferris, Deputy County Attorney.

The following consent agenda was presented:

MINUTES

Board of Commissioners Executive Session, December 5, 2022
Board of Commissioners Regular Meeting, January 4, 2023

MONTHLY REPORTS

Clerk of District Court – December 2022
County Clerk – December 2022
Sheriff's Office – October 2022
Sheriff's Office – December 2022
Treasurer's Office – December 2022

CANCELLATION/REBATE OF TAXES

#177, 179, 180 AGREEMENTS
Amendment One to the Community Services Block Grant (CSBG) Contract between the Wyoming Department of Health, Public Health Division and Campbell County to increase the total contract amount by \$5,733 to \$230,023

COMMISSIONER DESIGNATED BOARD LIAISON LIST REVISED

Del Shelstad – Removed Local Revenue Estimating Group
Jim Ford – Added Community Juvenile Services Board

LINE ITEM TRANSFERS

Airport Transfer \$40,000.00 from 100752-68120 Cap Outlay – Buildings to 100752-68200 Cap Outlay – Equip
Library Transfer \$120.00 from 100711-64000 Supplies to 100711-65000 Vehicle/Equip/Repair/Maint

MILEAGE RATES

Adoption of Internal Revenue Service 2023 Mileage Rates to \$.655 (65.5¢ per mile) for Business Mileage and \$.22 (22¢ per mile) for Medical Mileage.

OFFICIAL BOND AND OATH

Board of Cooperative Higher Education Services – Joseph Lawrence
Campbell County – Public Official Bond – Colleen Faber

POSITION VACANCY JUSTIFICATIONS

County Clerk Office – Accounting Specialist

HAND WARRANTS

Campbell County Clerk Tax Account \$301,732.92
Campbell County Fire Department 984,871.50
Campbell County Public Land Board 268,228.25
Gillette Community College District 500.00
University of Wyoming 1,000.00

Commissioner Shelstad moved to approve all items of the Consent Agenda as presented. Commissioner Knutson seconded the motion. All Voted – Aye. Carried.

Commissioner Ford presented the Commissioners upcoming calendar of events.

Commissioner Shelstad moved the Board approve the submission of the EMPG-ARPA Grant Application purchase 18 Motorola APX800 Radios for Campbell County Public Health, in the amount of \$78,923.52 with Wyoming Department of Health providing the 50% match of \$39,461.76, as presented. Commissioner Knutson seconded the motion. All voted – Aye. Carried

Commissioner McCreery moved to approve the Campbell County Adult Treatment Court’s application to the Wyoming Department of Health for Fiscal Year 2024 Court Supervised Treatment Program operating grant, in the amount of \$374,186.40, and with a local match in the amount of \$93,547.00, as presented. Commissioner Shelstad seconded the motion. All voted – Aye. Carried

Commissioner Ford moved the Board accept the resignation of Mitch Damsky and appoint Greg Steward, Prosecuting Attorney, to serve an unexpired three (3) year term ending December 31, 2023; appoint Joseph Bolton, At Large, to serve a three (3) year term ending December 31, 2025; reappoint Janeice Lynch, Probation/Community Supervision, to serve a three (3) year term ending December 31, 2025; and reappoint Nicki Bowden, Advisory/Former Treatment Court Graduate, to serve a one (1) year term ending December 31, 2023; appointing all members to the Adult Treatment Courts Board. Commissioner Shelstad seconded the motion. All voted – Aye. Carried

Commissioner Knutson moved the Board approve the Campbell County Juvenile & Family Drug Court’s application to the Wyoming Department of Health for Fiscal Year 2023 Court Supervised Treatment Program operating grant, in the amount of \$144,429 with a local match of \$36,252, as presented. Commissioner McCreery seconded the motion. All voted – Aye. Carried

Commissioner Shelstad moved the Board approve the Fischer Simple Subdivision Request, Case Number 22.06.CRSD, to divide 40.182-acres into two parcels: Parcel 1 a 10.017-acre parcel and Parcel 2 a 30.165-acre parcel, as presented.

Commissioner McCreery seconded the motion. All voted – Aye. Carried

Commissioner Knutson moved the Board approve Amendment One to the Gillette Regional Water Supply System Joint Powers Agreement between the City of Gillette and Campbell County to expand the Designated Service Area boundary, as presented.

Commissioner Ford seconded the motion. All voted – Aye. Carried

Commissioner McCreery moved the Board approve the First Amendment of Cooperative Agreement between Prairie Eagle Mining, LLC and Campbell County, as presented.

Commissioner Shelstad seconded the motion. All voted – Aye. Carried

Commissioner Ford moved the Board approve the Cooperative Agreement between the Wyoming Department of Transportation (WYDOT) and Campbell County to replace Barlow Bridge Road (Bridge

Over N. Fork Dead Horse Creek, Structure No. DVX) as part of the Federal Bipartisan Infrastructure Law and WYDOT administered Bridge Formula Program, as presented.
Commissioner Knutson seconded the motion. 4 voted – Aye, 1 voted - Nay. Carried

Commissioner Shelstad moved the Board approve the revised Social Media Use Policy, Guideline Number 508, effective January 17, 2023, as presented.
Commissioner Ford seconded the motion. All voted – Aye. Carried

Commissioner McCreery moved the Board approve to retitle the Community and Government Relations Coordinator position to Public Information Officer and approve the Job Description and Pay Grade 109, as presented.
Commissioner Knutson seconded the motion. All voted – Aye. Carried

Commissioner Shelstad moved the Board accept the resignation of Kara Uhrig and appoint Jennifer Gauthier, Representing Probation & Parole, to the Corrections Board to serve a three (3) year term ending June 30, 2026.
Commissioner McCreery seconded the motion. All voted – Aye. Carried

Commissioner Ford moved the Board accept and place on file the Public Servant Disclosure of Benefits/Interest for the following individuals:

Troy Clements, County Assessor
Nathan Henkes, County Attorney
Pam Merchen, Clerk of District Court
Tianna Stilson, Chief Deputy Clerk of District Court
Paul Wallem, County Coroner
Cindy Lovelace, County Clerk
Grace Davis, Chief Deputy County Clerk
Linda Grose, Senior Deputy County Clerk
Colleen Faber, County Commissioner
Delmer Shelstad, County Commissioner
Jim Ford, County Commissioner
Butch Knutson, County Commissioner
Kelley McCreery, County Commissioner
Scott Matheny, County Sheriff
Rachael Knust, County Treasurer
Yvonne Wagner, Chief Deputy County Treasurer
Crystal Conley, Chief Deputy County Treasurer

Commissioner Shelstad seconded the motion. All voted – Aye. Carried

Commissioner Shelstad moved the Board approve the Budget Message and Calendar for Fiscal Year 2023-2024, as presented.
Commissioner Knutson seconded the motion. All voted – Aye. Carried

Public Comment was given

Workshop and discussion held concerning State and National Security Petition – No action was taken.
Tabled for future discussion.

There being no further business to come before the Board of Commissioners, the meeting was adjourned at 11:55 AM. The next regular meeting of the Commissioners will be held Tuesday, February 7, 2023, at 9:00 AM in the Commissioners Chambers in the Courthouse.



Cindy Lovelace, County Clerk
Board of County Commissioners



Colleen Faber, Chairman
Board of County Commissioners

In accordance with W.S. 18-3-516(f) the required County Notices of Publication are available on the County's Website at: www.ccgov.net