

Campbell County Juvenile and Family Drug Court

Management Committee and Operational Team Meeting

Tuesday, January 17, 2023

12:00 p.m.-1:00 p.m.

Aspen Room

Present: Judge Kim Hoff, Jim Lyon Jr, Char Edwards, Heidi Phipps, Bonnie Volk (Proxy for DaNece Day), Ryan Anderson, Sheri England, JR Bailey

Meeting Called to Order- 12:00 pm

Approval of Prior Board Minutes

Jim Lyon Jr. moved to approve the prior meeting minutes. Ryan Anderson seconded. Motion carried; minutes approved.

Program Update

December 2022 Monthly Report

YIT: 5 served in December

JFDC: 2 served in December

Court of Origin:

Juvenile Court: 2 (RM, AO)

Circuit Court: 3 (DA, CP, CR)

Municipal Court: 1 (RH)

Circuit & Municipal Court: 1 (MS)

Step Stone: 5 (MS, DA, CR, CP, RH) served in December

YES House: 2 (RM, AO) served in December

Residential Treatment: 0

Phase I: 3 (RM, AO, CR)

Phase II: 4 (MS, DA, CP, RH)

Phase III: 0

Graduated: 0

Terminated: 0

Absconded: 0

Relapses: 2 (CP- alcohol & THC, CR- meth)

New Participants: 0

Pending: 0

Referrals: 1 (PT- Juvenile Court)

Upcoming Graduations: RH- March 8th

Coordinators Teleconference: There was a reminder that the grant application is due to CST by February 1, 2023 at 5pm. The funding panel will meet on March 7, 2023 and at that time phone calls will be scheduled between 9AM and 1PM. When there is more information regarding the funding panel, Jim will let the team know and anyone is welcome to join in on this meeting. There was discussion of the policy and procedure manual updates. These are to be turned in by September 29, 2023.

CST FY24 Application: Judge Hoff and Char Edwards were huge help in assisting in the editing and proof reading of the CST grant application. This application was turned into the Commissioners office on 1/10/23. The application was also

sent to the JFDC Management Team Members and Program Team Members. The application was presented to the Board of Commissioners on 1/17/2023 which was approved by the Commissioners. The request of funding for Surcharge is in the amount of \$7, 076.30. This total amount equates to 25% of the total surcharge for Campbell County which is \$28,305.23.

PACT Assessment for JFDC: It was discussed that the PACT Assessment is imbedded into the CST FY24 grant application budget justification section. \$4,400 is the amount that it will cost for the 2-day training. This will come out of the CST Training and Travel line item. Then it will cost \$2,011.80 for the annual hosting for 3 users. This amount will come out of the budget for CST Treatment and Supervision line item. Diversion and Juvenile Probation will also take part in the PACT Assessment. This assessment training is allowed to have 25 users. The user fee will come out of their prospective budgets.

Opioid Settlement Funding: The Opioid Settlement Funding will be controlled through the County Attorney Office. There are strings attached when it comes to the funding of this settlement. It is still all new but the team feels there needs to be more clarity when it comes to what will be required for this settlement and what this money can and/or cannot be used for.

Budget Update- Jim let the board know that there was a minor misunderstanding when it came to the drug testing budget for CST. CST allotted for \$2071.60 to be used for drug testing. However, when the budget was sent upstairs, the person in charge rounded up to \$2072.00 in which caused JFDC to spend \$0.40 over the real budget. However, in speaking with CST and Grace Davis, this matter was taken care of, and all is okay now. There is a journal entry that was done to move the \$0.40 from General Funding and helped take care of the budget so there will be no overage. COVID funding will be spent by the end of February 2023.

SAMHSA Federal Grant Opportunity- This meeting will be done via teams/phone next Thursday. Jim will not be in the office but will be listening to it over the phone. He asked that someone be able to attend on teams and take notes. Ryan agreed to do this. An email of the meeting was sent to the JFDC Management Team Members.

Request from CST Program Manager- There is a Judge in New Hampshire that is interested in starting a YIT program. Jim wanted to let the team know that contact information was given to this judge so they can reach out and ask any questions they need about our YIT program.

Other Business- There was a reminder that January through May 2023, the monthly JFDC Board Meetings will be done in the GAMB Ponderosa room. Construction has not started yet and it is unknown when this will begin. There is a possibility that construction can ran past the estimated finish time given. As of right now for the weekly court sessions, court will continue to take place in Court Room C until construction begins. Regarding Tall Cop, this presentation will have to be scheduled in 2024. The date for when this will be scheduled hasn't been determined yet. The funding for the community scan, presentation, and his travel will be paid for by CCSD and the Prevention Council. The Board Training was rescheduled for February 22, 2023 from 5:30PM to 8:00PM and February 23, 2023 from 9:00am to 11:30am. The team members must sign up for one of the trainings. This training is mandatory for all board members one time during each term. There will be a Code of Conduct that will be a part of what will be presented and will need to be signed.

Meeting Adjourned-12:30PM