

Campbell County CARE Board
(Community, Advocacy, Resources, Education)
 January 19th, 2023

Present

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|---|--|
| <input type="checkbox"/> Commissioner Ford | <input type="checkbox"/> Cris Schmitz |
| <input type="checkbox"/> Lindsay Turgeon | <input checked="" type="checkbox"/> Liza Thomson |
| <input checked="" type="checkbox"/> Richard Burton | <input checked="" type="checkbox"/> Amanda Muhlbauer |
| <input checked="" type="checkbox"/> Michelle Geffre | <input type="checkbox"/> |
| <input type="checkbox"/> Megan Swords | <input checked="" type="checkbox"/> Kristin Young, Liaison |
| <input checked="" type="checkbox"/> Mikki Pierce | <input type="checkbox"/> |

The meeting was called to order by Richard Burton at **11:22am** in the Commissioner's Board Room.

Introductions & Meeting Minutes:	Meeting Minutes from 12/15/2022 meeting approved. Michelle Geffre motioned, Liza Thomson seconded, motion carried.
Treasurer's Report:	<ul style="list-style-type: none"> • CSBG Financial Report <ul style="list-style-type: none"> o Received \$5,733 increase from \$224,290 to \$230,023 • County 1% - Human Service Agencies received a total of \$437,000. • TANF-CPI – Contract was for \$91,000. <p>Michelle Geffre motioned to approve the Treasurer's report and the organizational budget as presented. Amanda seconded, motion carried.</p>
Unfinished Business:	<ul style="list-style-type: none"> • Non-Profit Board Training rescheduled at Gillette College Main Building Presentation Hall: <ul style="list-style-type: none"> ♣ Wednesday, February 22 at 5:30pm-8pm ♣ Thursday, February 23 9amto11:30am <p>Kristin Young encouraged board members to attend the re-scheduled board training.</p> <ul style="list-style-type: none"> • Organizational Standards – Things up for vote/acceptance <ul style="list-style-type: none"> ♣ Review of Customer Satisfaction Data – Client feedback was reviewed. Feedback was positive on customer service. Michelle Geffre motioned and Liza Thomson seconded the acceptance of survey results and Client Satisfaction data. ♣ Performance Appraisal of Kristin Young – Since this is the first time for the CARE Board to evaluate Kristin Young as Board Liaison, Kristin Young presented a self-

	<p>evaluation with further goals upon which the next evaluation will be based. Michelle Geffre motioned, Liza Thomson seconded, motion carried.</p> <ul style="list-style-type: none"> ♣ Review & approve compensation for K. Young – The publicly available compensation for Kristin Young was presented, Amanda Muhlbauer moved, Michelle Geffre seconded, motion carried. ♣ Approve Plan for filling permanent positions and vacancies. – The plan for how the CARE Board handles extended absences of the County Liaison was presented. Moved Amanda Muhlbauer, seconded by Michelle Geffre, motion carried. ♣ Mission & Vision Statement – Motion to accept the Mission and Vision statement as presented moved by Liza Thomson, Seconded by Amanda Muhlbauer, motion carried. ♣ Organization Budget – approved with Treasurer’s Report ♣ Procurement Policy - <ul style="list-style-type: none"> ♣ Personnel Policy- The County’s Procurement Policy and Personnel Policies were accepted. Motion to approve Michelle Geffre, seconded by Liza Thomson, motion carried.
New Business:	<ul style="list-style-type: none"> • Federal Poverty Guidelines eligibility for CSBG remain at 200% • Secured a table at Council of Community Services Day of Hope o https://ccsgillette.org/news-events/eventcalendar.html/event/2023/01/25/day-of-hope-point-in-time-count/414814 Wednesday, January 25th 10am to 2pm An event for anyone experiencing homelessness or in need of resources in Campbell County Also holding election for candidates Mikki Pierce & Cris Schmitz – they are incumbents who filled vacancies with terms expiring in January 2023. <ul style="list-style-type: none"> • Chili Cookoff supporting CCS & YES House
Agency/Committee Updates	<p>Site Visit Report – YES House & GARF – Michelle Geffre – Michelle did subrecipient monitoring at YES House and GARF. No issues with the monitoring visit. YES House expressed that they did not reapply for the CSBG 2023 FY because of the reporting burden and CAP60.</p>

The meeting was adjourned at 11:53am